

OxHOS Committee Positions

President

Oversees all areas of OxHOS! Represents the society at events and helps out with everything.

Secretary

Arranges committee meetings, takes minutes, and sends emails to our members – and keeps us registered with the Proctors!

Treasurer

Manages our bank account and keeps our financial records, processes expenses claims from demonstrators and helps set budgets for the Roadshow for fundraising applications.

Fundraising Officer

Responsible for keeping track of funding opportunities and completing and/or overseeing fundraising applications.

IT/Website Officer

Maintains our website and social media accounts and will set up a mailing list. Helps publicity via social media.

Publicity Officer

Designs and distributes posters and flyers, and helps produce the Roadshow Report.

Schools Officer

Primary person in charge of finding schools to visit on the Roadshow, and making arrangements with them. Also this year will help make resources for schools with other committee members.

Volunteer & Child Protection Officer

Helps organise volunteers for Roadshows and DBS checks for volunteers.

Logistics & Safety Officer

Helps arrange the logistics of the Roadshow. Oversees risk assessments for our experiments and events and liaises with the University Safety Office to ensure continued Public Liability Insurance coverage.

Experiments Officer

Oversees experiment ideas, buying/building, explanation and risk assessment writing, and experiment storage.

Subject Coordinators: Biology Coordinator, Chemistry Coordinator, Physics Coordinator, etc

Come up with ideas/improve experiments and explanations in their subject area.

Social Secretary

Organises fun things for the committee to do! We hope this year this might involve some Varsity science with our Cambridge counterparts!